

APPENDIX B:
State of MICHIGAN Specific Screens as part of the I Procedures

Title	Duration	MI Rule	Start Action	Stop Action
1. Pre Application Report Inquiry				
Pre-Application Report Due	30 BD	460.932(6)	Receipt of completed pre application request and payment	Pre-App report is sent to applicant
2. DER Application Request				
No deadlines	N/A		N/A	N/A
3. DER Request Verification				
Initial Application Review	20 BD	460.936(7)	Application received	AEP sends applicant the status of the application (Complete or Non-conforming)
Non-Conforming Application	60 BD (up to 2 re-submissions)	460.936(7)(b)	AEP finds application incomplete or non-conforming	Applicant submits missing information
Revised Application Review	20 BD	460.936(7)(b)	Applicant submits missing information	Notification of rejection or acceptance of revised application (Complete/Conforming, or not)
4. Application Confirmation				
No deadlines	N/A		N/A	N/A
5. Technical Review				
Non-Export Initial Review (technical review KPS 5)	30 BD	460.942(4)	AEP sends notification of a complete and conforming application	Notify applicant of the results of the initial screen (based on prescribed initial review questions for Michigan or AEP defined alternative review aka DGC Review)
Notification of equipment specifications	30 BD	460.942(5)(a)	Applicant notified of the results of the initial screen, no upgrades or further study required	Applicant notified of any equipment that must be installed
Equipment Specification Response	10 BD	460.942(5)(a)	Applicant notified of any equipment that must be installed	Applicant responds to equipment specifications notification
Submit revised application (non-export)	60 BD (up to 2 re-submissions)	460.942(6)(c)	Applicant notified of the results of the initial screen, proposed interconnection fails the initial review screen	Applicant submits a revised application
Revised Application Review (non-export)	20 BD	460.942(6)(c)(ii)	Applicant submits a revised application	Notification of rejection or acceptance of revised application sent to applicant
Application Withdrawn: Action Not Selected (non-export)	10 BD	460.942(7)	Applicant notified of the results of the initial screen, proposed interconnection fails the initial review screen	Applicant selects course of action; if not then the application may be withdrawn when this duration expires
Fast Track Initial Review	20 BD level 1-2, 30 BD level 3-5	460.946(4)	AEP sends notification of a complete and conforming application	Notify applicant of the results of the initial screen
Submit Revised Application (fast track)	60 BD (up to 2 re-submissions)	460.946(7)(c)	Applicant notified of the results of the initial screen, proposed interconnection fails the initial review screen	Applicant submits a revised application
Revised Application Review (fast track)	20 BD	460.946(7)(c)	Applicant submits a revised application	Notification of rejection or acceptance of revised application
Application Withdrawn: Action Not Selected (fast track)	10 BD	460.946(8)	Applicant notified of the results of the initial screen, proposed interconnection fails the initial review screen	60 BD timer for A-DL26 expires
Customer Options Meeting	40 BD	460.948(1)	Applicant requests a customer options meeting when initial review screening yields failed results	Customer options meeting held

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Submit Revised Application (customer options meeting)	60 BD (up to 2 re-submissions)	460.948(2)(c)	Customer options meeting held, customer elects to revise their application	Applicant submits a revised application
Revised Application Review (customer options meeting)	20 BD	460.948(2)(c)	Applicant submits a revised application	Notification of rejection or acceptance of revised application
Customer Options Meeting: Course of Action	20 BD	460.948(3)	Customer options meeting held	Notify course of action to utility through prescribed channel
Supplemental Review Fee Due	20 BD	460.950(4)	Applicant agrees to a supplemental review	Applicant pays supplemental review fee
Supplemental Review Completed	40 BD	460.950(5)	Applicant pays supplemental review fee	Results of supplemental review are sent to the applicant
Supplemental Review: Course of Action	10 BD	460.950(9)	Results of supplemental review are sent to the applicant, application failed supplemental review	Applicant selects a course of action based on failed supplemental review results
Individual Study Agreement 1	20 BD	460.952(2)	Notification of complete and conforming application sent to applicant (if study track application), applicant elects for a system impact study at customer options meeting, or Results of supplemental review are sent to the applicant, applicant elects for a system impact study	AEP sends System Impact Study Agreement to applicant
Scoping Meeting	30 BD	460.958(2)	Applicant requests a scoping meeting	Scoping meeting held
Individual Study Agreement 2	15 BD	460.960(a)	Application proceeds to an system impact study	AEP sends System Impact Study Agreement to applicant
Complete system impact study agreement, provide requested data, pay study fee "study readiness"	20 BD	460.960(c)	AEP sends study agreement to applicant	Applicant signs study agreement, provides any requested data, and pays impact study fee
Complete the system impact study	70 BD	460.960(f)	Applicant signs study agreement, provides any requested data, and pays impact study fee	System impact study results sent to applicant
Send Facilities Study Agreement	70 BD	460.960(f)	Applicant signs study agreement, provides any requested data, and pays impact study fee, Facilities Study required	Facilities study agreement sent to applicant
System Impact: Additional Data Request 1	30 BD	460.960(g)	System Impact Study begins	No action required. After this deadline AEP is no longer able to request additional information from the applicant
System Impact: Additional Data Request 2	"Timely Manner"	460.960(g)	AEP requests additional information required to perform system impact study	Applicant provides requested information
System Impact Study: Course of Action 1	15 BD	460.960(h)	System impact study results sent to applicant	Applicant selects their desired course of action based on impact study results
System Impact Study Review Meeting	35 BD	460.960(h)(i)	Applicant elects to hold an impact study review meeting	Impact study review meeting held
System Impact Study: Course of Action 2	45 BD	460.960(k)	Impact study review meeting held	Applicant selects course of action based on system impact study review meeting
Send Facilities Study Agreement	20 BD	460.962(a)	Applicant elects to proceed to a Facilities Study	Facilities Study Agreement sent to applicant

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Return Facilities Study Agreement and Fee	20 BD	460.962(c)	Facilities Study Agreement sent to applicant	Applicant signs facilities study agreement and pays associated fees
Complete the Facilities Study	90 BD	460.962(f)	Applicant signs facilities study agreement and pays associated fees	Facilities study report sent to applicant
Facilities Study: Course of Action	10 BD	460.962(g)	Facilities study report sent to applicant	Applicant selects course of action based on facilities study
Facilities Study Review Meeting	35 BD	460.962(h)	A-DL10, applicant elects to hold a review meeting	Facilities study review meeting held
Facilities Study: Course of Action	20 BD	460.962(j)	Facilities study review meeting held	Applicant selects course of action based on facilities study review meeting
6. Interconnection Agreement				
Transmit Interconnection Service Agreement (Levels 1-3 w/no construction)	13 BD	460.964(1)	Application reaching the interconnection agreement step	Interconnection Agreement sent to applicant
Transmit Interconnection Service Agreement (Levels 1-3 w/ construction)	15 BD	460.964(2)	Application reaching the interconnection agreement step	Interconnection Agreement sent to applicant
Interconnection Service Agreement Signed and All Associated Fees Paid (Levels 1-3)	20 BD	460.964(3)	Interconnection Service Agreement sent to applicant	Interconnection agreement signed and all fees paid
Extension of Interconnection Agreement Signature and Fees Paid (Levels 1-3)	15 BD	460.964(3)(a)	Applicant fails to sign interconnection agreement or pay all fees within allotted time	Interconnection agreement signed and all fees paid
AEP Countersign and Return Completed ISA to Applicant (Levels 1-3)	20 BD	460.964(4)	Interconnection agreement signed and all fees paid	Completed ISA returned to applicant
Transmit Interconnection Agreement (Levels 4-5)	25 BD	460.964(5)	Application reaching the interconnection agreement step	Interconnection Agreement sent to applicant
Interconnection Agreement Signed and All Associated Fees Paid (Levels 4-5)	30 BD	460.964(6)	Interconnection Agreement sent to applicant	Interconnection agreement signed and all fees paid
Extension of Interconnection Agreement Signature and Fees Paid (Levels 4-5)	15 BD	460.964(6)(a)	Applicant fails to sign interconnection agreement or pay all fees within allotted time	Interconnection agreement signed and all fees paid
AEP Countersign and Return Completed ISA to Applicant (Levels 4-5)	20 BD	460.964(7)	Interconnection agreement signed and all fees paid	Completed ISA returned to applicant
All study track electrically coincident applications later in queue placed on hold	60 BD	460.964(6)(b)(i)	Applicant begins informal mediation, formal mediation, or the complaint process	Applicant returns a signed interconnection agreement and any applicable payment
7. Construction				
Additional Cost Agreement	20 BD	460.964(8)	Interconnection facilities and distribution upgrade cost expected to exceed 125% of the estimate	Applicant consents to additional cost
Informal Mediation From No Additional Cost Agreement	15 BD	460.964(8)	Applicant fails to consent to additional cost within allotted time	AEP initiates informal mediation pursuant to R 460.904
Final Resolution Dispute Payment Due 1	30 BD	460.964(8)	Final resolution of the dispute (initiated by U-DL25)	Applicant pays amount due
Additional Payments Due	20 BD	460.964(12)(a)	Final accounting report provided to Applicant	Applicant pays amount due
Final Resolution Dispute Payment Due 2	30 BD	460.964(12)(a)	Final resolution of the dispute (initiated by applicant due to A-DL18)	Applicant pays amount due

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AEP Refund Amount Owed	30 BD	460.964(12)(b)	Final accounting report provided to Applicant, AEP owes applicant refund	AEP issues refund to the applicant
8. Installation Verification				
Review Inspection, Test Report, or Configuration Documents and Communicate Intent to Perform Witness or Commissioning Tests	20 BD	460.966(3)	Applicant notifies AEP that DER installation is complete by submitting required inspection, test reports, or configuration documents	(1) AEP communicates its intent to perform witness/commissioning test and (2) AEP either accepts submitted documentation as complete or conveys to applicant why it is incomplete
Applicant Submits Corrections to Previously Submitted Documentation	20 BD	460.966(3)	AEP finds inspection, test report, or configuration documents to be incomplete	Applicant submits corrections to documentation
AEP Waives Right to Visit Site or Perform Commissioning Tests (Optional)	20 BD	460.966(5)	Applicant notifies AEP that DER installation is complete by submitting required inspection, test reports, or configuration documents	AEP provides a written witnessing waiver to Applicant
Response to Query on Status of Interconnection	10 BD	460.966(10)	AEP queries the status of an interconnection	Applicant responds to query
9. Meter Change				
No deadlines	N/A		N/A	N/A
10. Commissioning				
Level 1 Witness/Commissioning Tests Performed	20 BD	460.966(4)(a)	AEP accepts submitted documentation as complete	Required tests witnessed or performed
Level 2-3 Witness/Commissioning Tests Performed	30 BD	460.966(4)(b)	AEP accepts submitted documentation as complete	Required tests witnessed or performed
Level 4-5 Witness/Commissioning Tests Performed	Mutually-agreed upon timeline	460.966(4)(c)	AEP accepts submitted documentation as complete	Required tests witnessed or performed
Applicant Provides Completed Commissioning Test Report	20 BD	460.966(5)(b)	AEP provides a written witnessing waiver to Applicant	Applicant provides the completed commissioning test report
Accept or Reject Commissioning Test Results 1	15 BD	460.966(7)	Required tests witnessed or performed	AEP accepts or rejects commissioning test results provided by applicant
Implement Corrections to Site or Commissioning Test Report 1	20 BD	460.966(7)(b)	AEP rejects commissioning test results	Applicant submits corrections to site or commissioning test report
Accept or Reject Commissioning Test Results (Subsequent Review)	15 BD	460.966(7)	Applicant provides the completed commissioning test report	AEP accepts or rejects commissioning test results provided by applicant
Implement Corrections to Site or Commissioning Test Report (Subsequent Review)	20 BD	460.966(7)(b)	AEP rejects commissioning test results	Applicant submits corrections to site or commissioning test report
Written Authorization to Operate in Parallel (PTO) Provided	15 BD	460.968(1)	AEP accepts test results and Interconnection agreement signed and all fees have been paid in full	PTO letter sent to applicant
11. In Service				
Customer Responsible for Bringing DER into Compliance	30 BD (or agreed upon timeline)	460.976(2)	AEP finds that the DER is operating outside of the terms of the IA but does not need to immediately disconnect	DER is brought into compliance
Customer Pays for Remediation	5 BD	460.976(2)	AEP applies a remedy to an out of compliance DER	Customer pays amount due
Material Modification				
Material Modification: Determination of Results	20 BD	460.982(1)	Applicant proposes modification to the interconnection application	AEP provides results of the material modification review to applicant
Material Modification: Further Review Required Choice	10 BD	460.9829(6)	AEP provides results of the material modification review to applicant, modification is deemed material	Applicant selects course of action